

Missouri State Library

**LSTA State FY11
Project Plan**

**Approved by Secretary's Council on Library Development
March 19, 2010**

**LSTA Grant Projects – Funding from Federal FY 2009
(To be spent in State FY 2011– July 1, 2010 to June 30, 2011)**

LSTA Statewide Projects

Missouri State Library Goal 1: Support a Strong Technology Infrastructure

LSTA Priority 2: Developing a Strong Technology Infrastructure

Twelfth Annual MOBIUS Users' Conference

CONTINUING

Proposed Budget: \$40,000

Consultant: Sarah Easley (Continuing Education)

The Annual MOBIUS Users' Conference is one of the largest educational events for academic librarians in Missouri. The conference program enhances skills and abilities in the use of the Common Library Platform system to provide students effective access to library content. Other learning sessions address topics such as digitization, student instruction, developing collections, and improving searching through cataloging. As a result of conference attendance, librarians are better educated and equipped to provide improved library service to their academic communities.

The conference is planned by a MOBIUS committee, but also provides a strong partnership opportunity for MOSL. The conference budget is also supported through exhibits, vendor contributions, and MOBIUS funds.

The State Library responsibility involves participating in the MOBIUS Conference planning committee to monitor LSTA compliance, promoting the event, and funding through the LSTA program.

WebJunction Missouri

CONTINUING

Proposed Budget: \$33,750

Consultant: Jean Morrison (Electronic Services) and Sarah Easley (Continuing Education)

WebJunction Missouri is a customized web portal, at mo.webjunction.org, that serves as a learning resource for library staff, to improve the ability of libraries to use technology to serve the public. The customized Missouri portal was launched in December 2009. For FY2011, state library staff will continue intensive development of the site, and try out strategies to encourage input and discussion from the library community.

Online courses are provided in a broad range of topics, with most courses specifically targeted toward understanding and implementing technology in libraries. Course participation will be encouraged, and monitored for completion rate. The course catalog will undergo major refreshing twice a year. 650 course units would be purchased as a base for FY11. Participants pay a share of the course registration fee, generally \$12 or \$20 for the asynchronous online courses, and more for facilitated classes. Additional course units are available for purchase, if needed for the program.

The contract fee for FY11 is \$45,000, with \$33,750 in LSTA funds to support 70% of the annual license fee, with the remaining \$11,250 paid from other State Library technology project funds.

Missouri State Library Goal 2: Provide Access to Electronic Content

LSTA Priority 1: Expanding Services for Learning

Statewide Online Resources Support and Promotion

CONTINUING

Proposed Budget: \$21,415

Consultant: Jean Morrison (Electronic Services)

The project would continue the promotion of current database products provided through state appropriations, through production and distribution of posters, flyers, and bookmarks targeted to users of health data, business resources, K-12 teachers and students, and the general periodical database..

Missouri State Library Goal 3: Provide Access to Library Materials

LSTA Priority 3: Providing Access to Materials

Show-Me the World

CONTINUING

Proposed Budget: \$352,031

Consultant: Carl Wingo (Automation and Digitization)

This provides an integrated set of electronic services to facilitate resource sharing by public libraries. Funds are used to provide a statewide license for Interlibrary Loan and the Missouri Group Catalog; discount pricing for CatExpress, and access for users to search a 1 billion record database of library materials. This also provides funds for MLNC to provide project assistance.

Show Me the World Courier Service

CONTINUING

Proposed Budget: \$276,100

Consultant: Carl Wingo (Automation and Digitization)

The State Library will fund a two-day per week courier service for every tax-supported public library in Missouri. Libraries with an existing contract for this service will be able to increase the number of deliveries per week. Providing state funding for the courier service will improve turn-around time for interlibrary loan requests, streamline and improve library staff workflows, increase the number of loans and requests, lower the cost for each ILL transaction and help to equalize access to resources for medium-size and small libraries.

Show Me the World Regional Meetings

NEW

Proposed Budget: \$810

Consultant: Carl Wingo (Automation and Digitization)

The State Library will hold six regional meetings to obtain feedback on Show Me the World services including current use, barriers preventing fuller participation and what services would be beneficial for future development. There will also be discussion about recent developments in open source software for ILS and resource sharing,

Missouri State Library Goal 4: Preserve Cultural Heritage Via Digitization

LSTA Priority 1: Developing a Strong Technology Infrastructure

Statewide Digitization Projects

CONTINUING

Proposed Budget: \$132,000

Consultant: Carl Wingo (Automation and Digitization)

Statewide digitization projects involve these areas:

Digitization Workshops: The Missouri Library Network Corporation (MLNC) will conduct a series of workshops to train participants in standards and best practices for managing digitization projects, scanning images, creating metadata and digitization of materials in other formats, such as audio. MLNC will also hold training sessions on use of the CONTENTdm image management software that is required for LSTA Digital Imaging Grantees and also available to institutions that want to contribute digital collections to the Missouri Digital Heritage site. **(\$15,000)**

Digitization Expo: The State Library will hold a "Digitization Expo" to showcase digital imaging grant projects from the past 2 years. This would be a one to one & ½ day conference-promoting the digitization grant program and encouraging the use of standards and best practices for digitization projects. **(\$27,320)**

County History Project: The Office of Library Systems at the University of Missouri will continue to build on its initial work of digitizing published county histories. Further materials to be digitized will include county atlases and plat books, county and regional newspapers, city directories, and locally-contributed materials such as cemetery lists, family histories, library special collections and memorabilia. The State Library will coordinate this project with the activities of the State Historical Society. **(\$60,000)**

County History Project Promotion: The Missouri County History project is a multi-year, multi-phase effort to digitize historical materials that are referenced to specific counties in the state of Missouri. These include published county histories, plat books, atlases, city directories and other historical sources. This promotional project will inform county and local governments; public, academic and school libraries; local history societies and larger cultural heritage institutions about the current and planned resources for county history created with LSTA grant funding and available via the Missouri Digital Heritage website. **(\$1,455)**

The Civil War in Missouri: St. Louis Republican Newspaper: The State Library has organized a consortium of four institutions with major holdings of the *St. Louis Republican Newspaper* to explore how best this important primary source for the history of the Civil War in Missouri might be digitized. Project partners will include the Missouri Historical Society, the St. Louis Mercantile Library at the University of Missouri – St. Louis, the St. Louis Public Library and the State Historical Society. The group is currently digitizing newspapers for the period 1861-1865 and this first digitization phase will end in September 2010. They are also selecting materials from the pre- and post-Civil War years up to Reconstruction and will submit a second statewide digitization grant proposal in late summer 2010. This second phase would run October 2010 – September 2011. **(\$57,000)**

Missouri State Library Goal 5: Strengthen and Expand Program Services for All

LSTA Priority 5: Supporting an Educated and Informed Citizenry

LSTA Priority 6: Serving the Underserved

Adult and Senior Services Development

CONTINUING

Proposed Budget: \$15,000

Consultant: Ann Roberts (Adult Services)

This project will benefit library users, by making library staff more aware of the types of issues surrounding adult and senior populations. During this fiscal year, the focus will be on health literacy, adult education and literacy, and increasing the effectiveness of library services to various adult user groups.

Early Literacy Pilot Project – Phase 3

CONTINUING

Proposed Budget: \$8,650

Consultant: Marge Kudrna (Youth Services)

The Early Literacy Station is a self-contained system comprised of a computer station loaded with 34 top-rated educational software packages across seven curricular areas. The software programs provide practice and awareness of the six pre-reading skills that support early literacy for the preschool age child including vocabulary, print motivation, print awareness, narrative skills, phonological awareness, and letter knowledge.

These developmentally appropriate and fun programs cross all curriculums and are designed for children 2 – 8 years old. Independent, group or supervised learning can stem from the programs as the choice in programming grows and changes with the child. The Early Literacy Station received a top rating from *Children's Technology Review*.

Phase 3 provides grants for all pilot project libraries to purchase software upgrades to the Early Literacy Stations, to continue the pilot begun in March 2008. Funds would also be provided to support public awareness and education for all libraries with Early Literacy Stations. Grants have already been awarded in the amount of \$8,650.

Literacy Services Development

NEW

Proposed Budget: \$25,000

Consultant: Ann Roberts (Adult Services) and Marge Kudrna (Youth Services)

This project will provide training in the development and implementation of literacy-based services for public library staff members and their community partners.

Services to Persons Having Difficulty Using the Library

NEW

Proposed Budget: \$52,000

Consultant: Ann Roberts (Adult Services)

This project is twofold. The first continues the successful partnership with the Department of Mental Health (DMH) to improve services for persons with mental health and/or developmental disabilities. DMH will target training of public library staff to improve the services which those persons receive when they use their local public library. The FY11 project is under development. (\$40,000)

The second continues training efforts to better serve bilingual populations, including support of the successful Spanish That Works...in the Library workshops. (\$12,000)

Youth Services Development

CONTINUING

Proposed Budget: \$40,000

Consultant: Marge Kudrna (Youth Services)

Provides training in the development of library programs targeting youth from birth through grade 12. Topics include but are not limited to children's services, tween services, teen services and summer library programs.

Library Skills Training**NEW****Proposed Budget: \$77,147****Consultant: Sarah Easley (Continuing Education)**

Library skills trainings are designed to deliver instruction on two levels: basic and advanced. Workshops sessions will cover a range of library skills focused on improving public library service to patrons. End user audiences are children, youth, adults, seniors, and underserved and unserved populations.

- Institutes - \$75,000
- Technology Planning - \$1,000
- Compiling and Interpreting Statistics - \$1,147

Institutional Training and Support**CONTINUING****Proposed Budget: \$10,000****Consultant: Ann Roberts (Adult Services)**

This project addresses improving library services to persons who reside in mental health facilities. DMH prepares a specific budget and program activities which are reviewed and approved by the State Library each year. The FY11 project is under development.

Wolfner Library Services**CONTINUING****Proposed Budget: \$305,543****Wolfner Library Director: Richard Smith**

Provides circulation services and materials for persons with physical difficulties in using print. This amount is appropriated through the General Assembly.

Missouri State Library Goal 6: Childhood Education Support

LSTA Priority 5: Supporting an Educated and Informed Citizenry

No LSTA projects anticipated during this fiscal year. State funds continue to support funding for the curriculum support database provided through a contract with MOREnet. LSTA funds used in support of Wolfner services are listed under Goal 5. Wolfner Library continues a strong program of support for youth education, through services for schools, summer reading club for youth, and work with individual children and youth.

Missouri State Library Goal 7: Support Cooperation to Improve Services

LSTA Priority 4: Developing Partnerships

Continuing Education Advisory Committee

CONTINUING

Proposed Budget: \$2,000

Consultant: Sarah Easley (Continuing Education)

The Continuing Education Advisory Committee meets to consider the current provision of library training and education within Missouri, identify the continuing education needs of those individuals who provide library services, and suggest appropriate education areas, providers, and training vehicles. The work of the committee benefits all library staff by providing comprehensive and coordinated continuing education resulting in better library service to Missouri patrons.

**Missouri State Library Goal 8: Expand Library Service to Areas with No Public Library Service;
Help Libraries Provide Best Possible Services**

LSTA Priority 1: Expanding Services for Learning
LSTA Priority 6 Serving the Underserved

Library Development

CONTINUING

Proposed Budget: \$567,000

Division Director: Barbara Reading

The Missouri State Library provides information and assistance to libraries on expanding services for learning and access to information and educational resources, on using technologies to expand electronic networks and provide electronic and other linkages among all types of libraries, on developing public and private partnerships, and on providing library services for persons meeting the LSTA criteria for targeted assistance. In addition to consultant services, staff manages statewide projects, prepares publications, offers statistical support, and maintains a collection of materials for consultation and loan to local libraries.

This amount is appropriated through the General Assembly. This includes the amounts used for administration of the LSTA grant program.

Secretary's Council on Library Development

CONTINUING

Proposed Budget: \$3,000

State Librarian: Margaret Conroy

The Council advises the Secretary of State and the State Librarian on all matters that relate to the state's libraries and library service to Missouri citizens; to recommend programs to the Secretary of State and the State Librarian; and to communicate the value of libraries to people in the state and to those who are responsible for libraries.

Five Year Plan Evaluation

RECURRING

Proposed Budget: \$20,000

Consultant: Debbie Musselman (LSTA Grants)

The purpose of this project is to evaluate the Missouri State Library's progress in meeting the priorities and goals of the LSTA FY2008-2012 Five Year Plan. Guidance and assistance from the Institute of Museum and Library Services regarding the five year evaluation should be received in State FY2011.

Competitive Grants

Missouri State Library Goal 1: Support a Strong Technology Infrastructure

LSTA Priority 2: Developing a Strong Technology Infrastructure

Proposed Budget: \$501,352

Technology Ladder

CONTINUING

Consultants: Jean Morrison (Electronic Services) and Carl Wingo (Automation and Digitization)

Provide a comprehensive technology enhancement grant that will help libraries improve their computer security, network performance, and provide reasonable computer resources to their patrons. Proposals are due in March 2010 for projects beginning July 2010.

Technology Mini Grant

CONTINUING

Consultants: Jean Morrison (Electronic Services) and Carl Wingo (Automation and Digitization)

Open to qualified public libraries needing to replace, upgrade or add new equipment or software. Projects should be of short duration including compilation of adequate evaluation measures. Proposals due January 2010 for projects beginning April 2010 and July 2010 for projects beginning September 2010.

Website Makeover

CONTINUING

Consultant: Jean Morrison (Electronic Services)

Grants to public libraries to develop or redesign a website for more effective service delivery. Projects are required to be ADA compliant, contain a Translation Link, and link to State Resources. Library is required to plan maintenance and upgrades. Grants have already been awarded in the amount of \$41,352.

Missouri State Library Goal 2: Provide and Facilitate Use of Electronic Content

LSTA Priority 1: Expanding Services for Learning

(Note this is a primary goal of the REAL program which we use as a match for the LSTA grant. Some competitive grants may also have this as a secondary goal.)

Missouri State Library Goal 3: Provide Access to Library Materials

LSTA Priority 3: Providing Access to Materials

Proposed Budget: \$60,000

Retrospective Conversion

CONTINUING

Consultant: Carl Wingo (Automation and Digitization)

Convert card catalogs or other paper inventories into electronic format (MARC records), which is basis for libraries to display their holdings in union catalogs such as OCLC's Missouri Group Catalog to facilitate greater resource sharing among institutions. Proposals are due in March 2010 for projects beginning July 2010.

Missouri State Library Goal 4: Preserve Cultural Heritage Via Digitization

LSTA Priority 1: Developing a Strong Technology Infrastructure

Proposed Budget: \$259,427

Digital Imaging Grants

CONTINUING

Consultant: Carl Wingo (Automation and Digitization)

These grants provide funding for scanning, cataloging and Web delivery of significant historical and cultural materials in Missouri and in Missouri history. Grants are restricted to projects involving original source materials. Priorities include institutions doing their first project; demonstration projects that document best practices; institutions adding metadata to existing digital collections. Grants have already been awarded in the amount of \$257,427.

Digital Imaging Grant Review Committee

CONTINUING

Consultant: Carl Wingo (Automation and Digitization)

Meeting involves statewide representation of library staff to review and make recommendations on the competitive digital imaging grant applications received.

Missouri State Library Goal 5: Strengthen and Expand Program Services for All

LSTA Priority 5: Supporting an Educated and Informed Citizenry

LSTA Priority 6: Serving the Underserved

Proposed Budget: \$435,000

Programs for Targeted Populations

CONTINUING

Consultant: Marge Kudrna (Youth Services) and Ann Roberts (Adult Services)

Grants will fund planning and implementation of programs targeting library services to individuals of diverse geographic, cultural and socioeconomic backgrounds, including individuals with disabilities and to underserved urban and rural communities. Audience may be of any age.

Scholarships

CONTINUING

Consultant: Sarah Easley (Continuing Education)

The scholarship program is for students pursuing a master's degree in library science or school library media certification. These scholarships are open to students attending Missouri academic institutions and are limited to tuition costs and academic fees. The program requires the recipient to work in a publicly funded library upon graduation.

Show-Me Steps to Career Development

CONTINUING

Consultant: Sarah Easley (Continuing Education)

Provide financial assistance for Missouri library personnel and public library trustee to participate in continuing education and training opportunities, with some match of funds by local institutions.

Spotlight on Literacy

CONTINUING

Consultants: Marge Kudrna (Youth Services) and Ann Roberts (Adult Services)

This grant program offers Missouri public libraries, academic libraries, and secondary or post-secondary school libraries the opportunity to serve patrons of all ages through programs that support an educated and informed citizenry. Programs may encourage reading, language skills development, academic improvement, and GED instruction. Collaborative efforts to better serve low-literacy populations are strongly encouraged.

Summer Library Program Grants

CONTINUING

Consultant: Marge Kudrna (Youth Services)

Provide libraries with additional funds to expand opportunities for children to improve their reading skills, enrich children's summer learning experiences, and enhance opportunities for libraries to reach underserved summer populations.

Missouri State Library Goal 6: Childhood Education Support

LSTA Priority 5: Supporting an Educated and Informed Citizenry

(Some competitive grants may have this as a secondary goal.)

Missouri State Library Goal 7: Support Cooperation to Improve Services

LSTA Priority 4: Developing Partnerships

Proposed Budget: \$60,000

Cooperation Grants

CONTINUING

Consultant: Varies by Project Type

This category will allow libraries to try out new and different ideas, in cooperation with library and community partners. Several areas will be designated as priorities, such as: Partnerships between school libraries and Senior Centers; Projects designed for Underserved Groups; Partnerships between libraries and medical programs as an educational role; or other great ideas that involve all types of libraries partnering together or with other community/state agencies.

**Missouri State Library Goal 8: Expand Library Service to Areas with No Public Library Service;
Help Libraries Provide Best Possible Services**

LSTA Priority 1: Expanding Services for Learning
LSTA Priority 6 Serving the Underserved

Proposed Budget: \$30,000

Excellence in Library Service

CONTINUING

Consultants: Maria Hines (Library Management) and Sarah Easley (Continuing Education)

Grants for libraries to contract with a trainer(s) to come to their library and conduct a workshop or series of workshops with library staff or trustees to gain in-depth knowledge on topics focused on a specific need for improvement of library services, for a period of one half (1/2) to two (2) days.

LSTA FY2010 Funding Award: \$3,356,000

REPORTING CATEGORY BUDGET

Estimates		PROJECT BUDGET Estimates	PROJECT DESCRIPTION
\$	522,767.00	BASIC EQUIPMENT	
		\$	180,000.00 Technology Ladder
		\$	280,000.00 Technology Mini Grant
		\$	41,352.00 Website Makeover
		\$	21,415.00 Electronic Resources Support and Promotion
\$	281,147.00	CONTINUING EDUCATION	
		\$	77,147.00 Library Skills Trainings
		\$	2,000.00 Continuing Education Committee
		\$	25,000.00 Literacy Programs Development
		\$	15,000.00 Adult and Senior Services Workshops
		\$	40,000.00 MOBIUS Conference
		\$	30,000.00 Show Me Steps to Career Development
		\$	40,000.00 Youth Services Workshops, include Summer Reading
		\$	52,000.00 Service to Persons Having Difficulty Using the Library
\$	290,000.00	LIBRARY PROGRAMS	
		\$	60,000.00 Cooperation Grants
		\$	200,000.00 Summer Library Program Grants
		\$	30,000.00 Programs for Targeted Populations
\$	83,650.00	LITERACY AND FOREIGN LANGUAGE	
		\$	8,650.00 Early Literacy Pilot Project
		\$	75,000.00 Spotlight on Literacy, including Community Read Programs
\$	30,000.00	MANAGEMENT AND ORGANIZATION	
		\$	30,000.00 Excellence in Library Service
\$	418,202.00	STATEWIDE DIGITIZATION	
		\$	160,775.00 Statewide Digitization
		\$	257,427.00 Digital Imaging
\$	412,841.00	SHOW-ME THE WORLD	
		\$	352,841.00 Statewide Show Me the World
		\$	60,000.00 Retrospective Conversion
\$	100,000.00	\$	100,000.00 Scholarships
\$	10,000.00	\$	10,000.00 Institutional Training and Support
\$	276,100.00	\$	276,100.00 Statewide Courier Service
\$	33,750.00	\$	33,750.00 WebJunction Missouri, including promotion
\$	20,000.00	\$	20,000.00 LSTA Five Year Plan Evaluation
\$	305,543.00		Wolfner Library Services
		\$	261,543.00 P/S Facilities
		\$	44,000.00 E/E
\$	482,000.00	\$	Library Development
		\$	482,000.00 PS/Facilities
\$	90,000.00	\$	3,000.00 LSTA Administration
		\$	40,000.00 Operation Support-Telecommunications, printing, mail, tech support
		\$	3,000.00 Technology Services Development
		\$	3,000.00 Adult Services Development
		\$	27,000.00 Library Skills Development
		\$	3,000.00 Youth Services Development
		\$	6,000.00 MDHI Development
		\$	2,000.00 Digital Imaging Committee
		\$	3,000.00 Secretary's Council on Library Development
\$	3,356,000.00	\$	\$3,356,000.00